



527 Hoffmansville Road, Bechtelsville PA, 19505 | 610-754-6446 | info@soth.church

Position and Job Summary

Title:

Preschool Instructor

Function:

The Preschool Instructor is responsible for creating an environment that promotes the spiritual, social, emotional, cognitive, and physical growth of the participants in their assigned classrooms. The focus of the teacher should be to share Christ with children and their families.

Status:

Part time / Salaried / Exempt

Reports To:

Overseeing Pastor, Senior Pastor; Elders

Supervises:

Volunteer and paid staff as may be assigned

Summary:

The Preschool Instructor will serve in both an educational and administrative capacity. They will be responsible for overseeing instruction and classroom operations.

Responsibility:

- Carry out the vision of the Senior Pastor
- Arrive to work, meetings, and trainings promptly.



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- Treat children in a positive manner, displaying the love of Jesus through lessons and interpersonal interactions.
- Present and evaluate appropriate lesson plans.
- Assist classroom aid in daily preparation work and cleanup of classroom.
- Supervise all classroom and daily routine activities.
- Submit supply requests to Overseeing Pastor as needed.
- Inform Overseeing Pastor or Senior Pastor of any problems, conflicts, or program concerns.
- Establish and maintains a positive working relationship with parents and other staff members.
- Coordinate with other staff members for annual Christmas and end of year programs.
- Other duties as may be assigned.

Qualifications:

- Evangelical Christian growing in their faith.
- High School diploma required with experience in early childhood or related field.
- Willing to join SOTH as a member and become actively involved in the ministry of the church.
- Must pass a state required child abuse background check.
- CPR Certified, or the willingness to obtain certification.
- Display professionalism in punctuality, mannerisms, and attire.
- Able to meet deadlines consistently
- Able to work with and without supervision

HOURS:

End of August through End of May. Classroom hours 8:30-12:30 Monday/Wednesday/Friday.